

HARPSDEN PARISH COUNCIL

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF THE COUNCIL
to be held virtually
at 7.45pm
on Monday 20th November 2023**

AGENDA

1. Welcomes and apologies.
2. Declarations of pecuniary interests and/or requests for dispensations from Members regarding any item on this agenda
3. To approve the minutes of last meeting held on 18th September 2023.
4. To review Council procedures and best practice.
5. To receive the Oxfordshire County Councillor's Report
6. To receive the South Oxfordshire District Councillor's Report
7. To schedule a regular plan for drainage works in the parish.
8. Planning Matters:
 - 8.1 To review SODC Planning Decisions since the previous meeting
 - 8.2 To consider for comment all new Planning Applications
 - 8.3 To briefly note all Outstanding Planning Applications and Appeals
9. Financial Matters:
 - 9.1 To consider and approve the Financial Report containing all Bank balances and reconciliations as previously circulated by Clerk.
 - 9.2 To approve the Schedule of Payments as previously circulated by Clerk.
 - 9.3 To review actual spend vs budget as previously circulated by Clerk.
 - 9.4 To review and accept new CIL 5 year budget.
 - 9.5 To agree on budget for the coming year.
10. To review the External Auditor's report
11. To review the Internal Auditor's report.
12. Presentation of Risk Assessment and Review of Financial and Non-Financial Controls.
13. Proposed dates for 2024 Meetings
 - 15th January
 - 18th March
 - APM April TBD
 - 20th May
 - 15th July
 - 16th September
 - 18th November

Open Forum: Electors are welcome at the Meeting and can raise any matters of concern during a period of some 15 minutes

For more information, please contact the Clerk to the Council:
Anne Marie Scanlon 10 Horse Leys, Highland Park, Henley on Thames, Oxon RG9 4BQ
Tel: 0787 921 0633 Email: clerk@harpsdenparishcouncil.org.uk